



BY LAWS

OF

DISASTER RECOVERY PARTNERS FOR PITT COUNTY

ARTICLE 1. Offices

Principal Office. The principal office of Disaster Recovery Partners for Pitt County shall be located in the County of Pitt, State of North Carolina.

Other Offices. Disaster Recovery Partners for Pitt County may have offices at other such places, either within or without the State of North Carolina as the Board of Directors from time to time may determine or as the affairs of the Organization may require.

ARTICLE 2. Purpose

The Disaster Recovery Partners for Pitt County is an unincorporated association and a committee united together. It is a collaboration of non-profit, faith based, local, state and national organizations dedicated to helping and assisting with long term disaster recovery in Pitt County, North Carolina. The Disaster Recovery Partners sets forth these Bylaws in accordance with the laws of the state of North Carolina as an act of establishing rules to help its Members work together under a Memorandum of Understanding (the "MOU") to assist and identify unmet needs of those affected by disasters, and working together as partners to share, and coordinate access to resources that would provide relief for families who are affected by disasters.

ARTICLE 3. Members of the Organization

Members of the Organization shall be faith communities, secular organizations and individuals that provide Material, Manpower, Products, Resources, Job Opportunities, and Financial Support for the work of the Disaster Recovery Partners for Pitt County or those individuals committed to the mission of the Organization.

ARTICLE 4. Board of Directors

Only members of the Board of Directors who have endorsed the MOU shall be eligible to serve on the board and vote on matters coming before the Organization's meetings. Voting by proxy and cumulative voting are not allowed. The vote of more than half of the Members attending a meeting with a quorum present shall be required for any Organization decision.

ARTICLE 5. Meetings of the Board

The Annual Meeting of the Board shall be in January each year, for the purpose of electing executive members and addressing any other business properly coming before the Board. Notice of this meeting, the time and place shall be given by written notice to all Board Members at least two weeks (14 days) prior to the meeting. During the Annual Meeting, dates for future meetings will be established for the year.

Special Board meetings shall be called by the Chair upon the request of ten percent of the Board's Members, providing the call shall clearly state the purpose for the meeting and prior written notice being given two weeks (14 days) in advance to all Organization Members.

ARTICLE 6. Quorum

The presence in person of half of the Board Members entitled to cast a vote shall constitute a quorum for the transaction of business. If there is no quorum at the meeting, that meeting may be adjourned from time to time by the vote of a majority of the members voting on the motion to adjourn. Once a Member is represented for any purpose at a meeting, he, she or it is deemed present for the remainder of the meeting for any adjournment thereof unless a new record is set for that adjourned meeting by Member vote.

ARTICLE 7. Officers

1. A Chair who shall preside at all meetings, and perform other functions as deemed necessary by the Executive Committee.
2. A Vice-Chair who shall preside in the absence of the Chair, or at other times deemed necessary by the chair, and perform other functions as deemed necessary by the Executive Committee.
3. A Secretary who shall preserve all minutes of meetings, and perform other functions as deemed necessary by the Committee. If unable to attend a meeting, the presiding Member shall appoint a secretary pro tem for that meeting.
4. A Treasurer who shall report all funding received and all financial matters of the Organization, by providing regular financial reports to the Members.
5. The Board's Officers shall be elected by the Members for two-year terms of office, shall include at least one faith-based and one secular officer representative, and are eligible for only two terms, unless as the Board otherwise deems appropriate. After serving for two years, the officer shall rotate off for at least for one year before being re-elected.

Article 8. Executive Committee

There shall be elected from the Members of the Organization:

1. The Executive Committee shall consist of the Chair, Vice-Chair, Secretary and Treasurer. The Executive Committee will include at least one faith-based and one secular officer representative. The committee shall meet at the call of the Chair to perform such actions related to the management of the affairs of the Organization. At least three-quarters of the members must be

in attendance at an Executive meeting to form a quorum to transact Organization business. Decisions shall be made by majority vote of Executive Committee members in attendance at a meeting where a quorum has been established.

2. The Executive committee shall have all the authority of the Members in the management of the Organization. However, all Executive Committee decisions shall be shared and are subject to review at the next meeting of the full membership.

ARTICLE 9. Financial Reports and Reviews

The Executive Committee shall obtain an annual report and review of the financial affairs of the Organization. The report shall be placed in the minutes of the Executive Committee and reported to the Organization's Members.

ARTICLE 10. Amendments

These Bylaws may be amended, subject to the provisions of the MOU and the laws of the state of North Carolina, at any annual meeting or special meetings of the Organization by a 2/3 vote of the Members present, providing that a full written statement or summary of the proposed changes has been sent to all Members at least two weeks (14 days) prior to the meeting.

ARTICLE 11. Dissolution of the Committee

Upon the dissolution of this Organization by majority vote of the Members all unrestricted assets and liabilities shall be distributed to or among the following agencies/organizations: REAL Crisis, Integrated Family Services, Salvation Army, United Way, Rebuilding Together Pitt County, Inter-Faith Clergy, or another recognized §501(c)(3) organization dedicated to serving the housing or other basic needs of county residents.

Adopted by the Members this 30th day of March, 2017.



Chairman



Secretary